

## Instructions

To re-ink pad or install new ink pad, press handle (1) halfway down, squeeze thumb tab on Pad Holder (2) and remove. Take the pad out of the holder and ink thoroughly. For best results, ink one side, turn the pad over and ink the opposite side. DO NOT OVER INK. Return the pad to the pad holder and replace it in the numbering machine. For best impressions, apply ink to pad several hours prior to use. Always use Bates Numbering Machine ink.

To change numbering functions on a Bates Royall Numbering Machine, raise the Action Indicator (3) disengaging the gears. Squeeze setting point and slide to the desired position.

The figures on the Action Indicator identify the following movements:

- 0 - Repeat the same number indefinitely
- 1 - Consecutive 123456789
- 2 - Duplicate\* 11 22 33 44... etc.
- 3 - Triplicate\* 111 222 333... etc.
- 4 - Quadruplicate \* 1111 2222... etc.
- Between 2 & 3 - Sextuplicate\*  
111111 222222 333333... etc.
- Between 3 & 4 - Twelve Repeats\*  
111111111111 222222222222... etc.

**\*NOTE:** Be sure any cycle is complete before attempting to reset your Bates Royall Numbering Machine to a different movement. Example: Using a Triplicate movement, do not try to change the movements before completing three full cycles.

## To Change Figures

Put the Bates Royall Numbering Machine in a locked position by depressing the handle and slowly releasing, pushing the lock button (5) into the shaft.

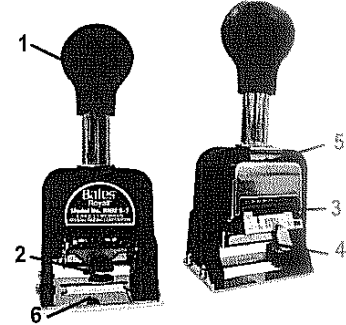
If you do not want a column to appear in the impression, turn the next wheel to zero, pressing down slightly, move forward on the zero with the stylus and then return the wheel (still pressing down slightly) back into line with the other numbers. The zero will depress and the column will not appear in the impression.

**(NOTE:** the first column in the impression cannot be depressed.) Tap the handle gently to release the lock button. The machine is ready for use.

The Guide Plate (6) is designed to allow the numbers to be accurately lined up in a specific position. The indentation on the back of the guide plate prevents the impression from smudging.

## DO NOT USE RUBBER STAMP INK

For trouble-free service, use only Bates Numbering Machine Ink.



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|---------------------|------------------|
| 1. Handle           | 4. Setting Point |
| 2. Pad Holder       | 5. Lock Button   |
| 3. Action Indicator | 6. Guide Plate   |

Item# 9806450    Style RNM6-7