

Vertiflex™ Products

PEANUT PLUS

MODEL 350

ASSEMBLY INSTRUCTIONS

GENERAL INSTRUCTIONS

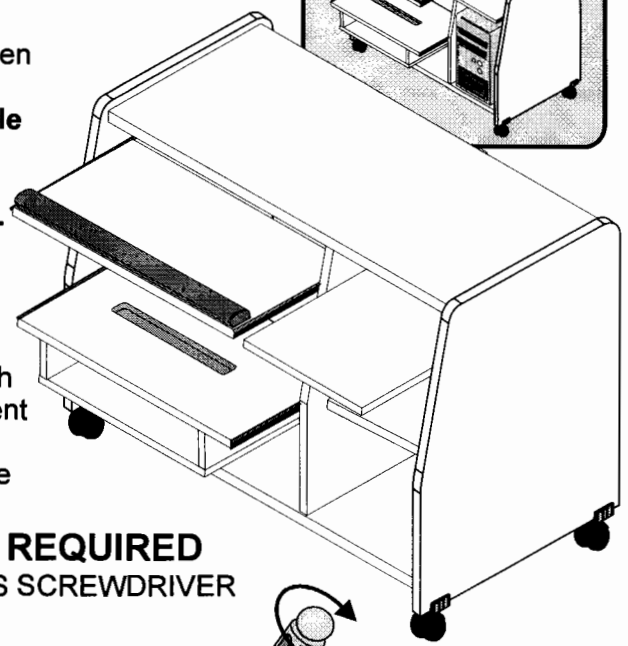
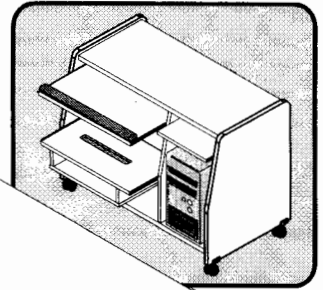
To facilitate the assembly of this product, special fittings have been pre-mounted on some panels. After installation of **SHOULDER SCREWS** onto the edges of some panels, all that is needed to fasten the panels is to match the male and female fittings, tap the panels gently to insure a good fit and **turn the phillips head on the female fitting clockwise**, using a phillips screwdriver.

If the panels need to be taken apart, simply reverse the procedure. **Care must be taken, however, so as not to damage the fittings.**

IMPORTANT

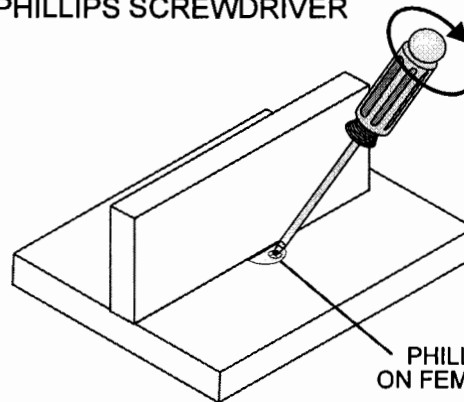
SHOULDER SCREWS (male fittings) mounted on the edges of the panels are **NOT CENTERED** (See figure below). The portion which has the shortest distance to the edge of the panel **MUST** be adjacent to the phillips screw head on the female fitting. To aid in assembly, parts have been stamped with an **ARROW** on the **EDGE** to indicate direction of this offset.

SHOWN WITH
SHELF
REMOVED
FOR
TOWER CPU

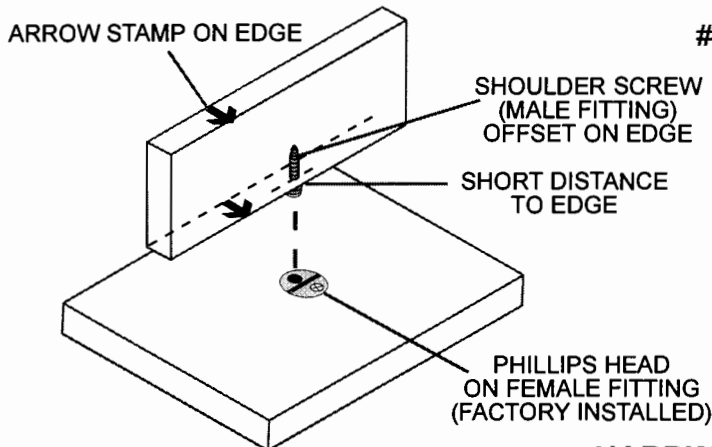


TOOLS REQUIRED

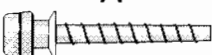
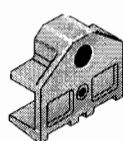








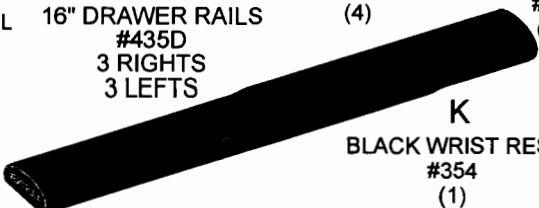
#2 PHILLIPS SCREWDRIVER



TURN IN
CLOCKWISE
DIRECTION
UNTIL TIGHT

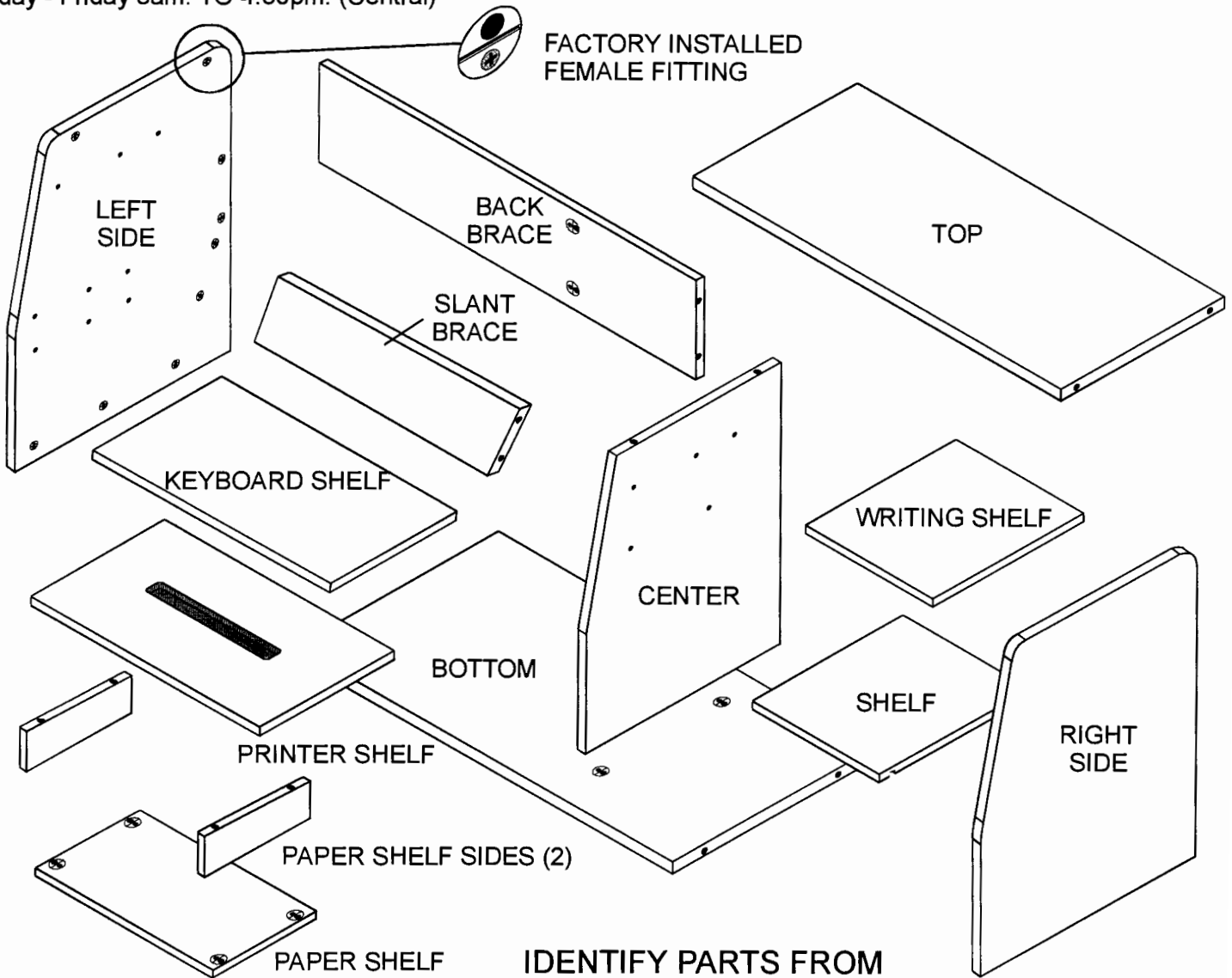


HARDWARE LIST

A	B	C	D	E
				
SHOULDER SCREWS #225A (30)	CASTER BRACKETS #255 (4)	CASTER SCREWS #252 (4)	CASTERS #253 (4)	5mm EUROSCREW #703 (18)
F	G	H	J	L
				
RIGHT RAIL SHOWN	LEFT RAIL MIRROR	RIGHT RAIL SHOWN	SHELF PIN #132 (4)	#6 X 5/8" FLAT HEAD SCREW #121 (18)
↑ USE THESE LARGER HOLES TO MOUNT	↑	i	K	
		16" CABINET RAILS #435 3 RIGHTS 3 LEFTS		
		16" DRAWER RAILS #435D 3 RIGHTS 3 LEFTS	BLACK WRIST REST #354 (1)	

1. IDENTIFY ALL PARTS.

If any parts are missing OR you have questions about assembly, please call CUSTOMER SERVICE 1-800-966-5511 Monday - Friday 8am. TO 4:30pm. (Central)



IDENTIFY PARTS FROM PARTS LIST BELOW:

NO.	WOOD PART LIST	WOOD PART SIZES			WOOD PART NUMBERS
		THICKNESS	WIDTH	LENGTH	
1	RIGHT SIDE	5/8"	X 22"	X 27-1/8"	350-RSIDE + COLOR
1	LEFT SIDE	5/8"	X 22"	X 27-1/8"	350-LSIDE
1	BOTTOM	5/8"	X 15-1/2"	X 38"	350-BOTTOM
1	TOP	5/8"	X 16-3/8"	X 38"	350-TOP
1	BACK BRACE	5/8"	X 7-1/4"	X 38"	350-BAKBRCE
1	SLANT BRACE	5/8"	X 9-3/8"	X 24-3/8"	350-SLNTBRCE
1	CENTER	5/8"	X 21"	X 23-1/2"	350-CENTER
1	KEYBOARD SHELF	5/8"	X 17"	X 23-3/8"	350-KEYBRD
1	PRINTER SHELF	5/8"	X 15-1/2"	X 23-1/2"	350-PRNSHLF
2	PAPER SHELF SIDES	5/8"	X 4"	X 11"	350-PAPSHSDS
1	PAPER SHELF	5/8"	X 11"	X 19-1/8"	350-PAPRSHLF
1	WRITING SHELF	5/8"	X 11-7/8"	X 17"	350-WRITSHLF
1	SHELF	5/8"	X 12-3/4"	X 19"	350-SHELF

FIG. 1

2. CASTER BRACKET AND CASTER INSTALLATION

Lay RIGHT and LEFT SIDES on a flat, non-scratch surface, assembly fittings facing up. ALIGN CASTER BRACKETS (B) with hole on bottom edge of panel. NOTE: Large hole on CASTER BRACKET must be to inside (fitting side) of panel. Start BRACKET onto board at one corner first. Push BRACKET all the way onto panel. ATTACH with CASTER SCREW (C) through mounting hole. INSERT CASTER stem into larger mounting hole in BRACKET and push until it "CLICKS" into place. (FIG. 2) - SEE BELOW FOR LARGER VIEW OF SIDE.

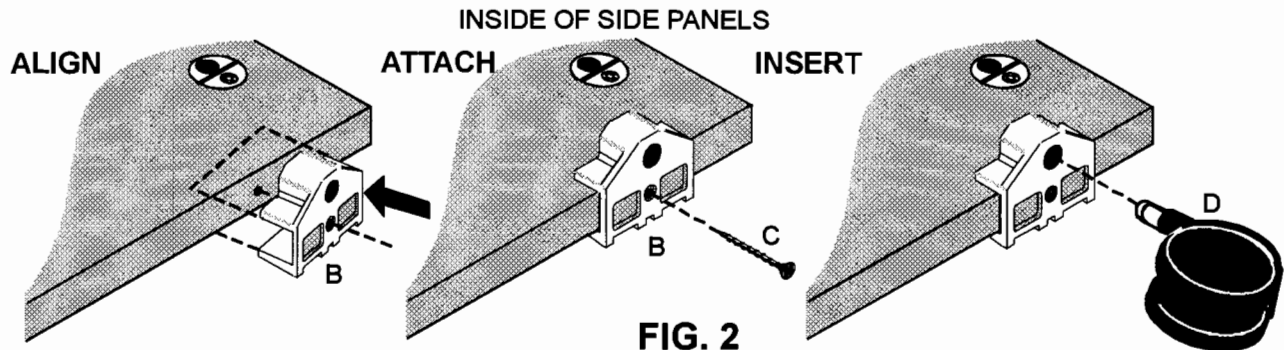


FIG. 2

3. INSTALL HARDWARE

With RIGHT SIDE laying on a flat, non-scratch surface, align and attach (1) 16" RIGHT CABINET RAIL (F) as shown in FIG. 3 using (3) 5mm EUROSCREWS (E). Align LARGER MOUNTING HOLES with holes on panel (SEE DETAIL). Insert (2) SHELF PINS (J) into pre-drilled holes near center RIGHT SIDE.

On LEFT SIDE align and attach (1) 16" LEFT CABINET RAIL (G) at top series of holes as outlined above. Align and attach (1) 16" LEFT RAIL (G) at either position (A) DOT MATRIX PRINTERS or position (B) INKJET or LASER PRINTERS using (3) 5mm EUROSCREWS (E).

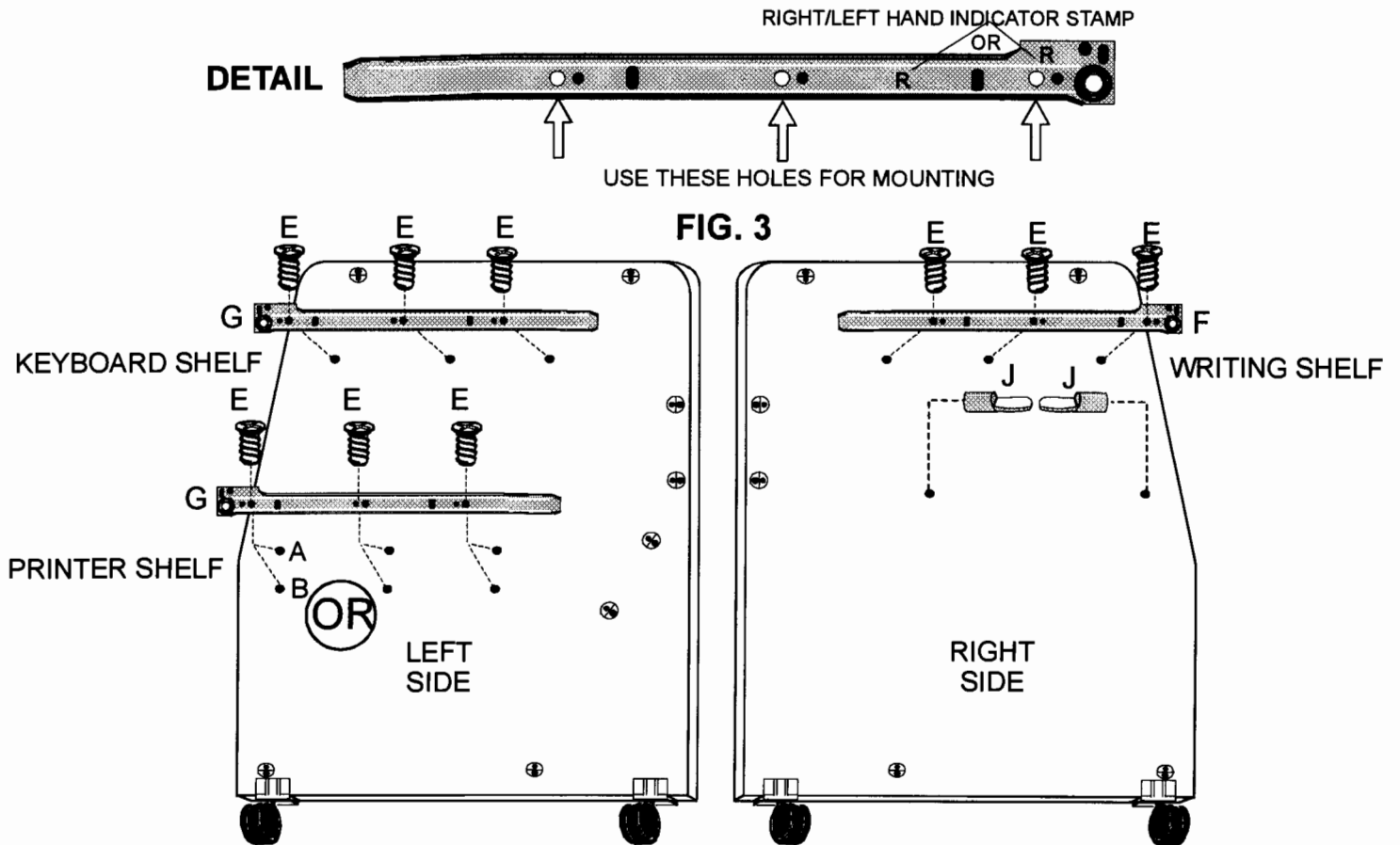


FIG. 3

4. PREPARE CENTER

Lay CENTER on a flat, non-scratch surface. Install (2) SHOULDER SCREWS (A) into each edge; top, bottom and rear, of CENTER. FIG. 4 Lay CENTER with LEFT VIEW facing up. Align and attach (2) RIGHT CABINET RAILS (F) using (3) 5mm EUROSCREWS (E) each. Position lower RIGHT CABINET RAIL at either A or B depending upon how it has been positioned on LEFT SIDE in FIG. 3 and STEP 3

Turn CENTER over with RIGHT VIEW facing up. FIG. 4 Align and attach (1) 16" LEFT CABINET RAIL (G) using (3) 5mm EUROSCREWS (E). Insert (2) SHELF PINS (J) into (2) pre-drilled holes below rail as shown.

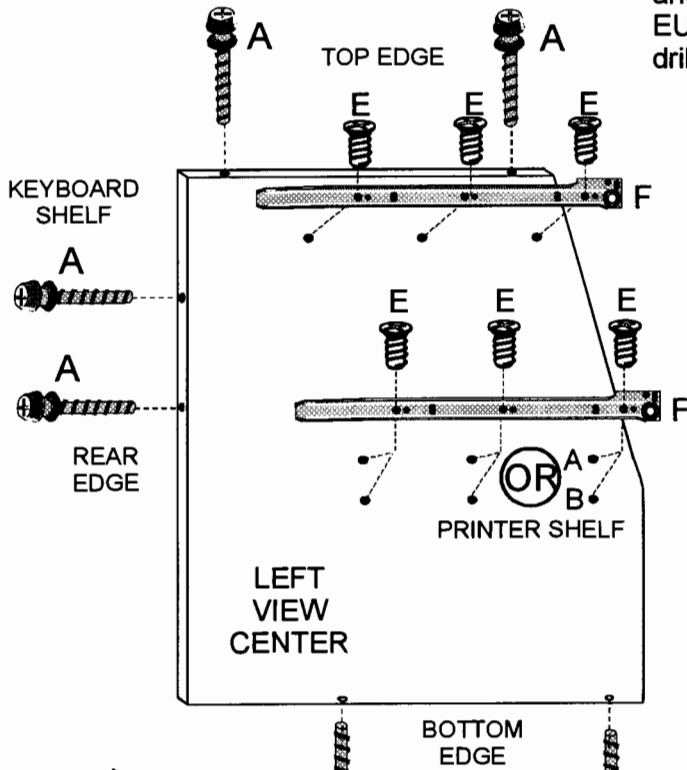
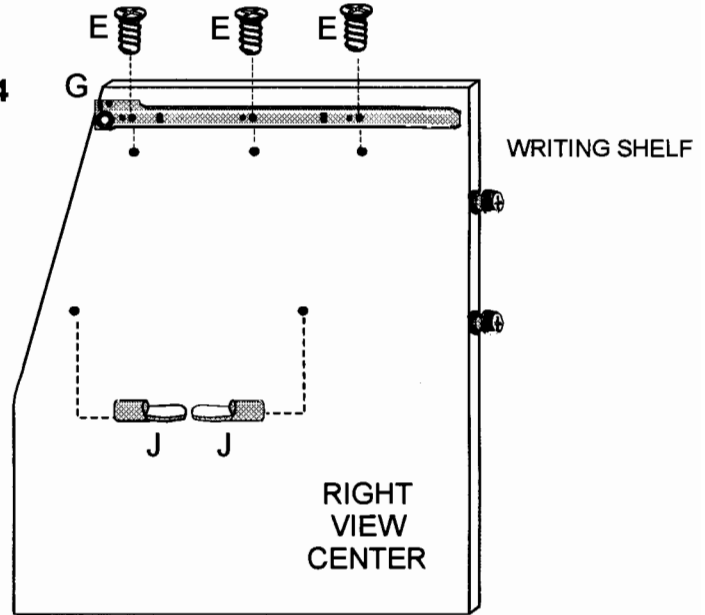


FIG. 4



5. INSTALL SHOULDER SCREWS

Install SHOULDER SCREWS (A) into pre-drilled holes in edges of panels as shown. FIG. 5 DO NOT OVERTIGHTEN. Install (4) SHOULDER SCREWS (A) each into TOP, BOTTOM, SLANT BRACE, BACK BRACE, and (2) PAPER SHELF SIDES FIG. 5

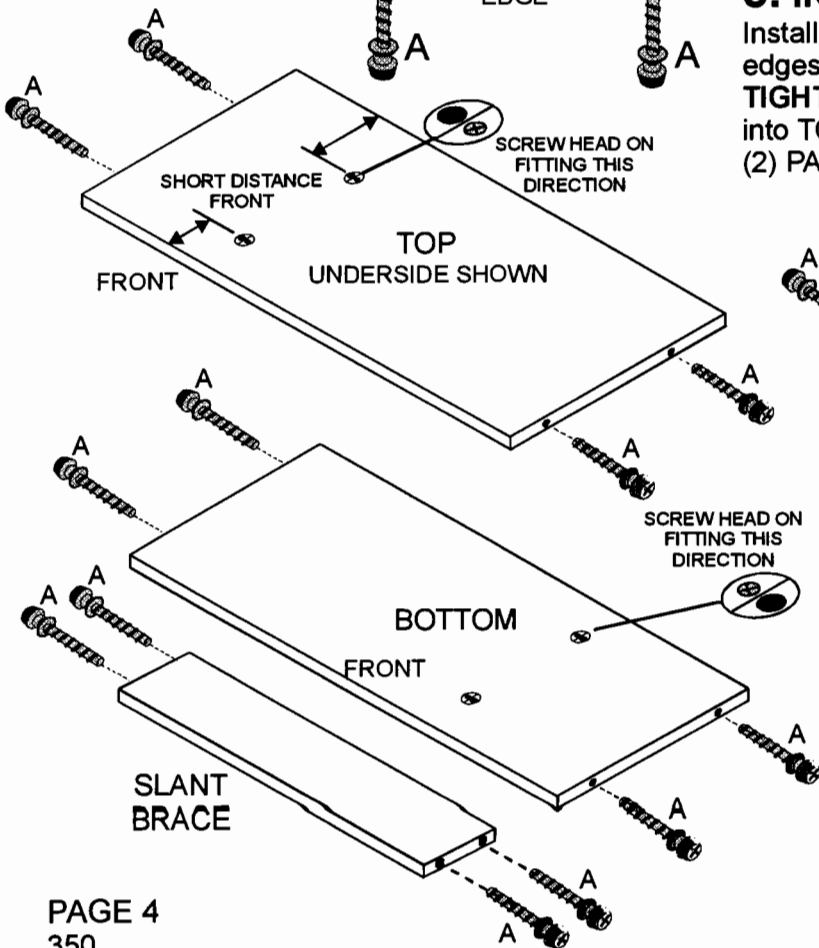
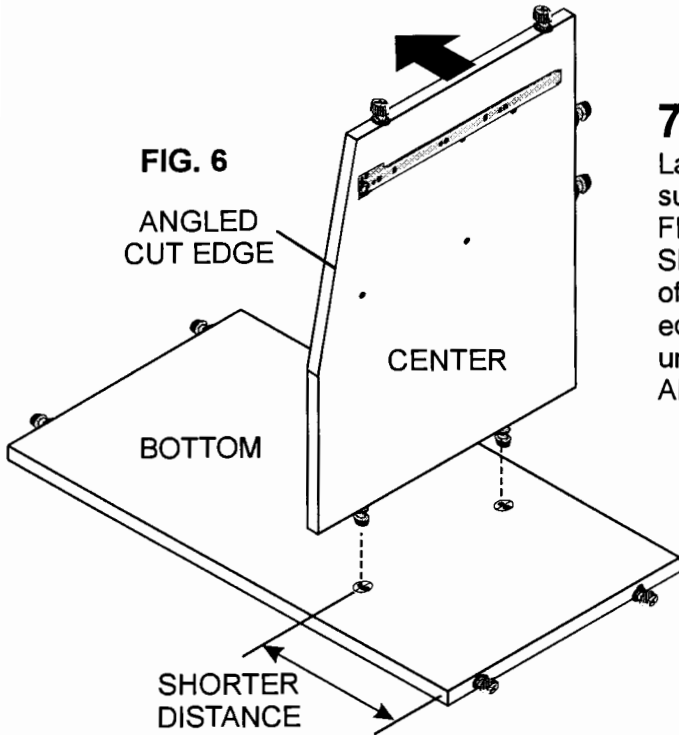


FIG. 5

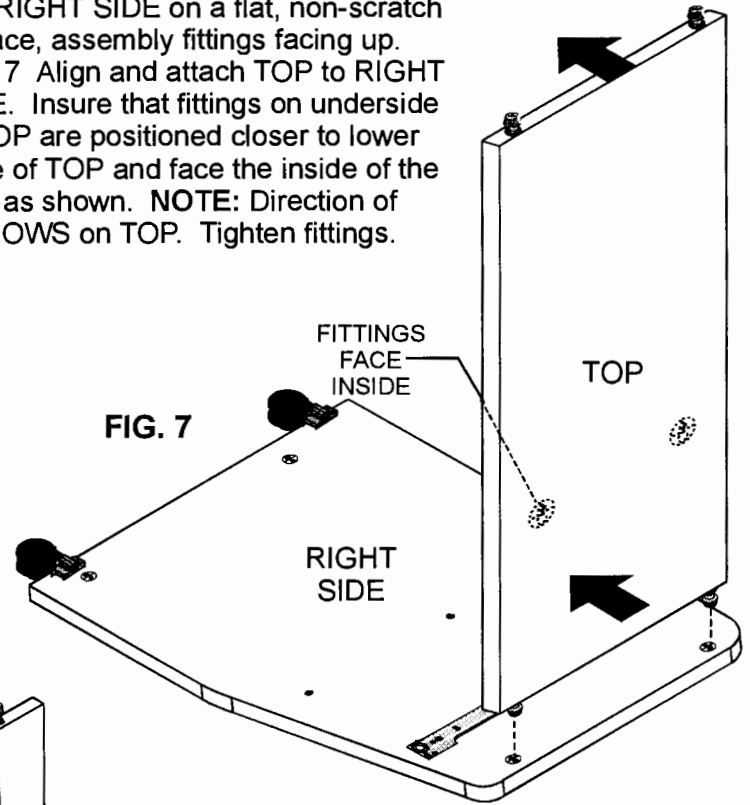
6. ASSEMBLE

Lay BOTTOM on a flat, non-scratch surface. FIG. 6 Align and attach CENTER to BOTTOM. Insure that angled cut edge of CENTER faces as shown and shorter distance to edge of BOTTOM is to the right. Tighten fittings.



7. ASSEMBLE

Lay RIGHT SIDE on a flat, non-scratch surface, assembly fittings facing up. FIG. 7 Align and attach TOP to RIGHT SIDE. Insure that fittings on underside of TOP are positioned closer to lower edge of TOP and face the inside of the unit, as shown. NOTE: Direction of ARROWS on TOP. Tighten fittings.



2 PEOPLE RECOMMENDED FOR THIS STEP

8. ASSEMBLE

With 1 person supporting TOP, align and attach BOTTOM (CENTER attached) to RIGHT SIDE and then bring CENTER over to attach to TOP. FIG. 8 Tighten all fittings.

IMPORTANT: HOLD CENTER PANEL AT RIGHT ANGLE TO BOTTOM AS SHOWN THROUGH THIS STEP.

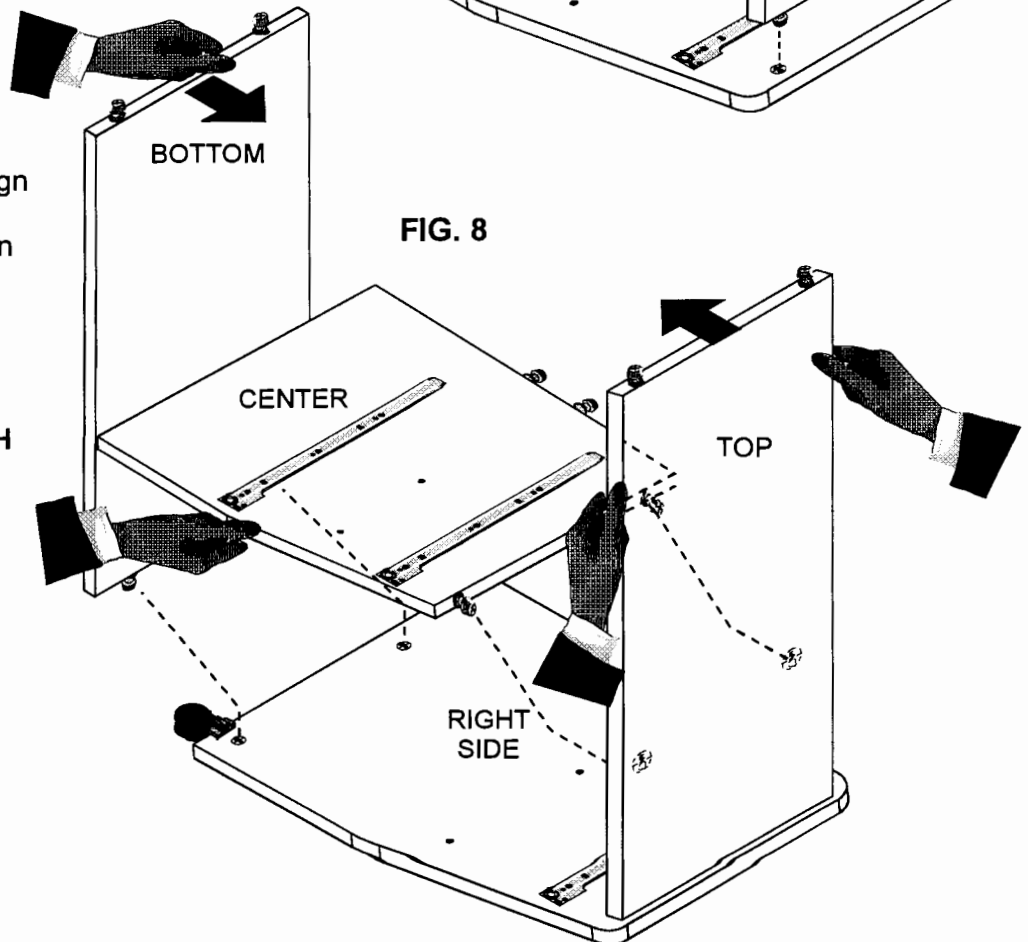
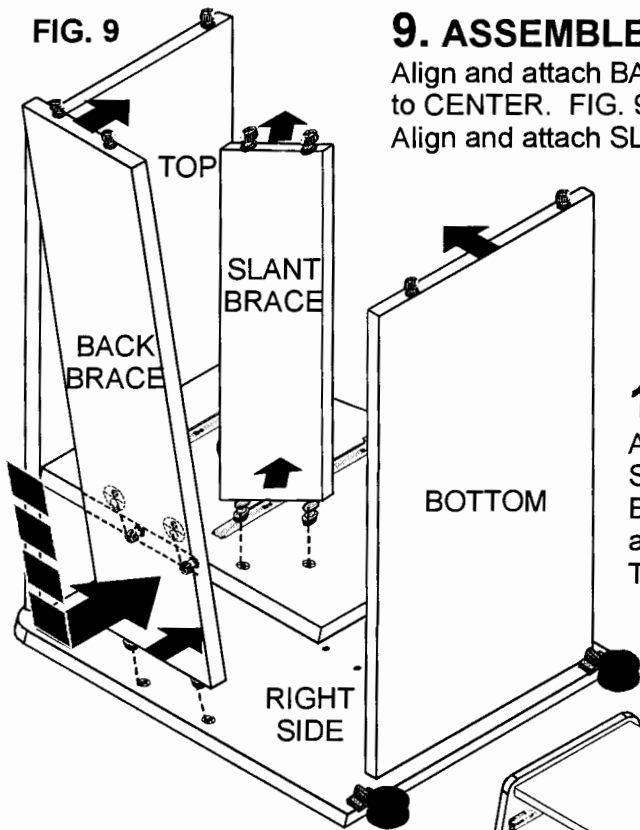


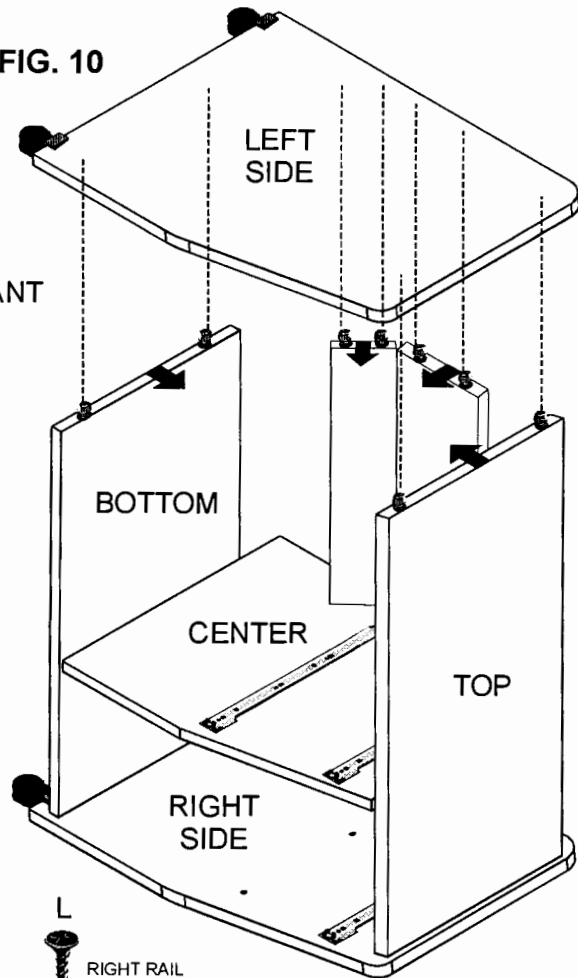
FIG. 9



9. ASSEMBLE

Align and attach BACK BRACE to RIGHT SIDE and then angle in to align and attach to CENTER. FIG. 9 ARROWS face inside. Tighten fittings.
Align and attach SLANT BRACE to CENTER. ARROWS face inside. Tighten fittings.

FIG. 10



10. ASSEMBLE

Align and attach LEFT SIDE to BOTTOM, SLANT BACK, BACK BRACE, and TOP. FIG. 10 Tighten all fittings.

11. STAND UNIT UP

Carefully, turn unit to standing position on casters. FIG. 11

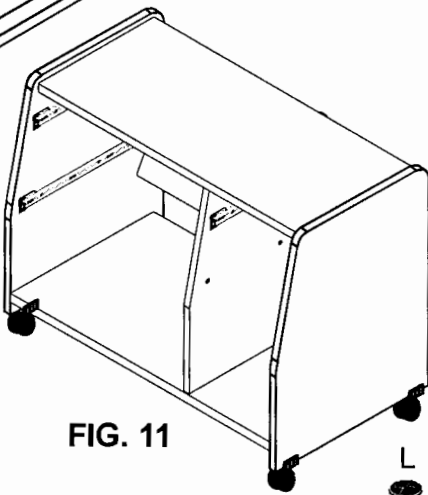


FIG. 11

12. MOUNT RAILS

Lay KEYBOARD SHELF and PRINTER SHELF on a flat, non-scratch surface, rail mounting holes facing up. FIG. 12 Align and attach (1) RIGHT DRAWER RAIL (H) and (1) LEFT DRAWER RAIL (I) to each using (3) #6 X 5/8" FLAT HEAD SCREWS (L) as shown. NOTE: Wheel on rail to the rear of the shelf. On PRINTER SHELF reference rear of shelf by larger distance of fitting to edge. Rear of KEYBOARD SHELF opposite LOT # LABEL.

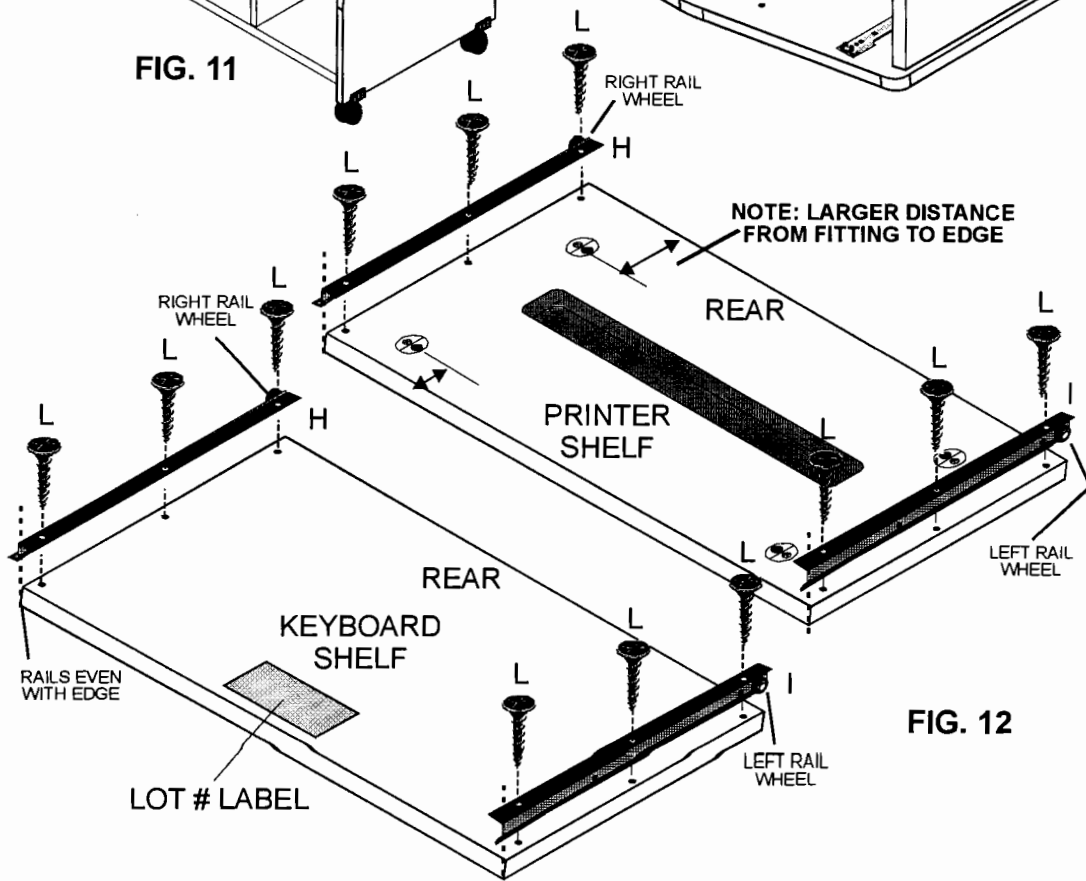


FIG. 12

13. MOUNT RAILS

Lay WRITING SHELF on a flat, non-scratch surface, rail mounting holes facing up. FIG. 13 Align and attach (1) RIGHT DRAWER RAIL (H) and (1) LEFT DRAWER RAIL (I) to each as shown using (3) #6 X 5/8 FLAT HEAD SCREWS (L) each. NOTE: Wheel on rail to the rear of the shelf opposite FINISHED EDGE.

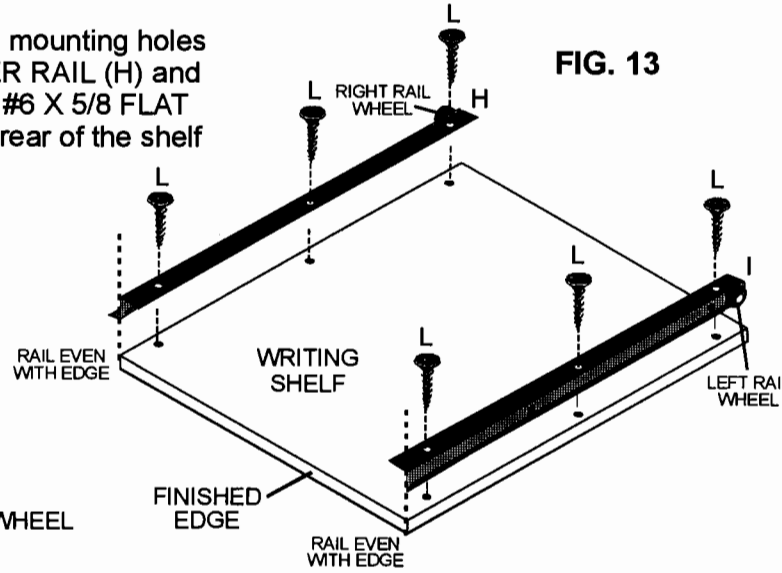


FIG. 13

THIS STEP IS OPTIONAL

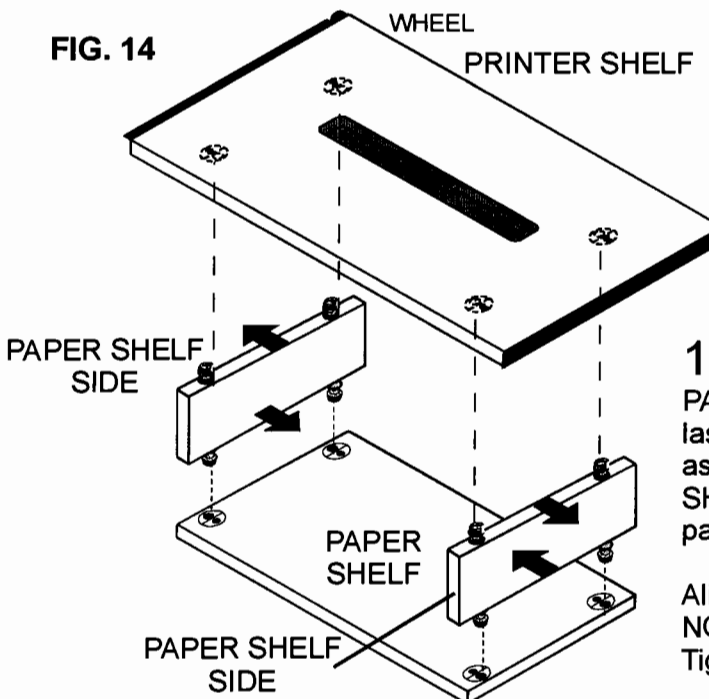


FIG. 14

14. OPTIONAL PAPER SHELF ASSEMBLY

PAPER SHELF MAY BE OMITTED for use with inkjet or laser printers. With PAPER SHELF laying on a flat surface, assembly fittings facing up, align and attach (2) PAPER SHELF SIDES. NOTE direction of ARROWS on edge of panels. FIG. 14 Tighten fittings.

Align and attach PRINTER SHELF to PAPER SHELF SIDES. NOTE wheel on rails to the rear of the shelf assembly. Tighten fittings.

NOTE DIRECTION OF ARROWS ON EDGES OF PAPER SHELF SIDES ARE IN OPPOSITE DIRECTIONS. ATTACH TO PAPER SHELF FIRST. TIGHTEN FITTINGS FROM INSIDE. THEN ATTACH PRINTER SHELF. TIGHTEN FITTINGS FROM OUTSIDE.

K
BLACK WRIST REST

REMOVE PAPER LINER

KEYBOARD SHELF

WRITING SHELF

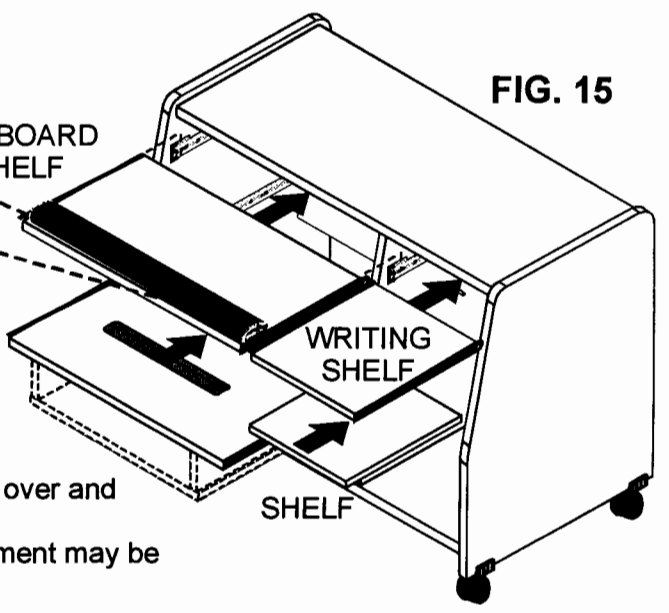
SHELF

FIG. 15

NOTE: CARE MUST BE TAKEN IN POSITIONING WRIST REST ONTO KEYBOARD AREA. ONCE ADHESIVE IS ACTIVATED, WRIST REST MAY NOT BE REPOSITIONED.

15. INSTALL ALL SHELVES

Install all shelves as shown. FIG. 15 Wheel on rail installs over and behind wheel on cabinet. Push in to close. Small storage SHELF on SHELF PINS in right side compartment may be omitted to accommodate vertical or tower CPU's.



Remove paper liner from adhesive strip on the back of WRIST REST. Carefully align WRIST REST along front edge of KEYBOARD SHELF - centering it from side to side. Press down onto shelf to secure..