

GENERAL INSTRUCTIONS

To facilitate the assembly of this product, special fittings have been pre-mounted on some panels. After installation of **SHOULDER SCREWS** onto the edges of some panels, all that is needed to fasten the panels is to match the male and female fittings, tap the panels gently to insure a good fit and **turn the phillips head on the female fitting clockwise**, using a phillips screwdriver.

If the panels need to be taken apart, simply reverse the procedure. **Care must be taken, however, so as not to damage the fittings.**

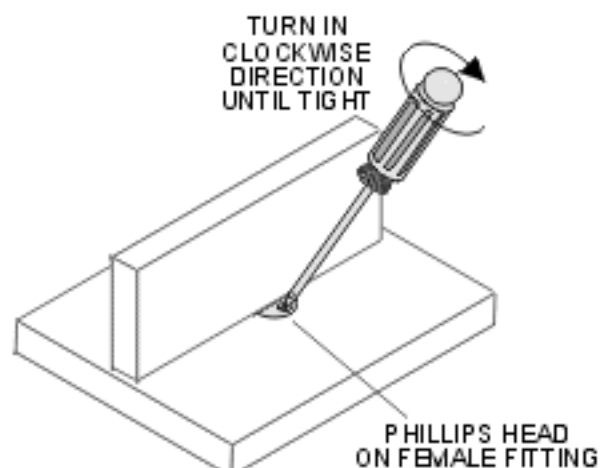
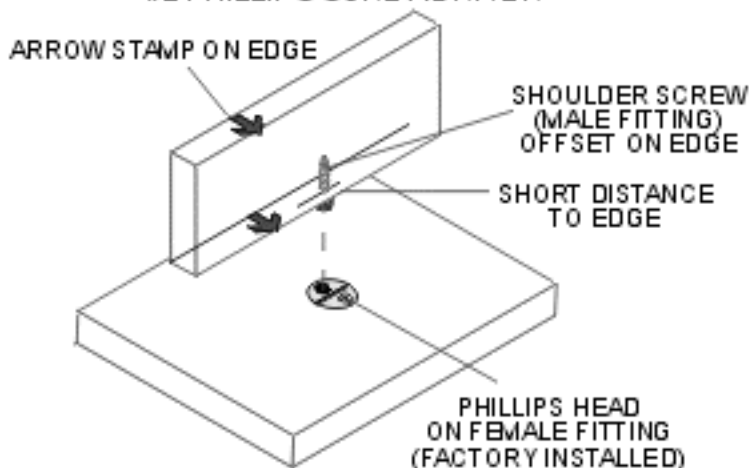
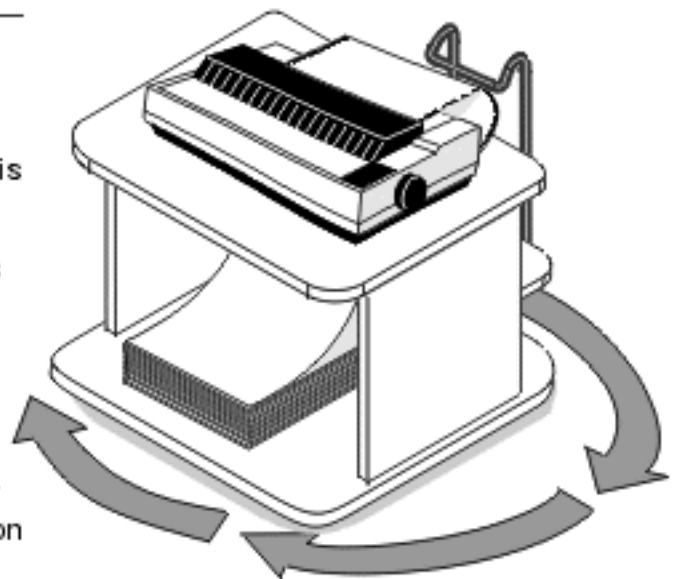
IMPORTANT

SHOULDER SCREWS (male fittings) mounted on the edges of the panels are **NOT CENTERED** (See figure below). The portion which has the shortest distance to the edge of the panel **MUST** be adjacent to the phillips screwhead on the female fitting. To aid in assembly, parts have been stamped with an **ARROW** on the **EDGE** to indicate direction of this offset.

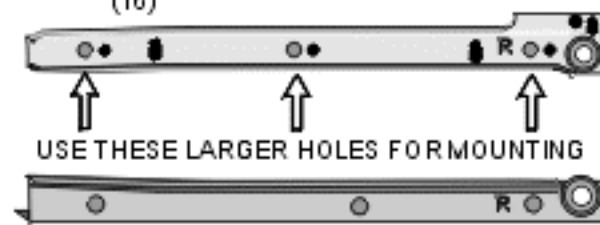
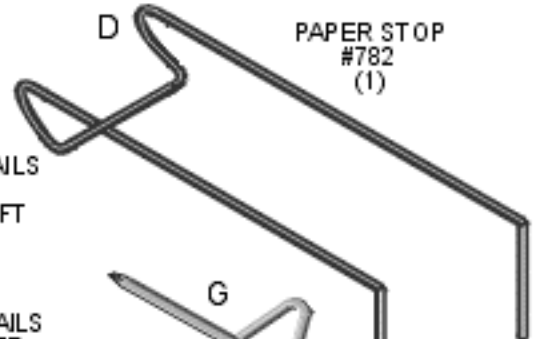
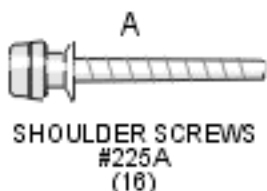
TOOLS REQUIRED

#2 PHILLIPS SCREWDRIVER

POWER TOOLS NOT RECOMMENDED FOR ASSEMBLY OR TIGHTENING OF FITTINGS



HARDWARE LIST

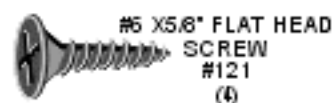


E RIGHT RAIL SHOWN 12" CABINET RAILS #522 1 RIGHT / 1 LEFT

F LEFT RAIL MIRROR

H RIGHT RAIL SHOWN 12" DRAWER RAILS #522D DRAWER 1 RIGHT / 1 LEFT

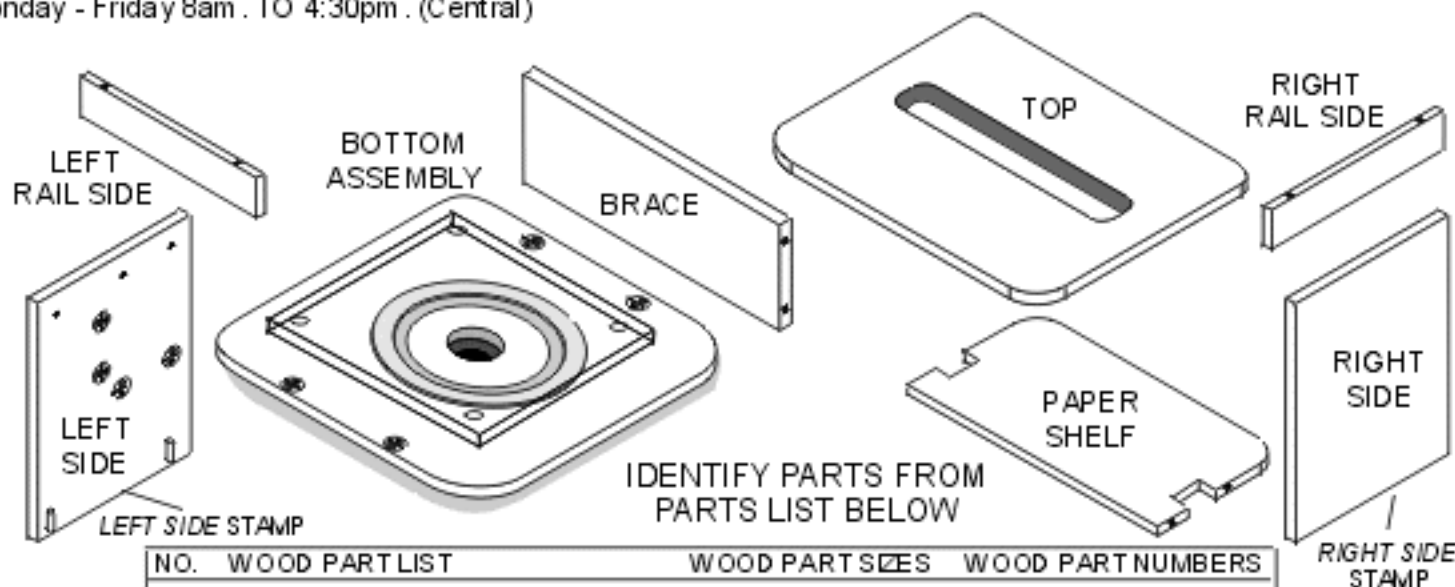
I LEFT RAIL MIRROR



G SMALL SCREWDRIVER #580 (1)

1. IDENTIFY ALL PARTS.

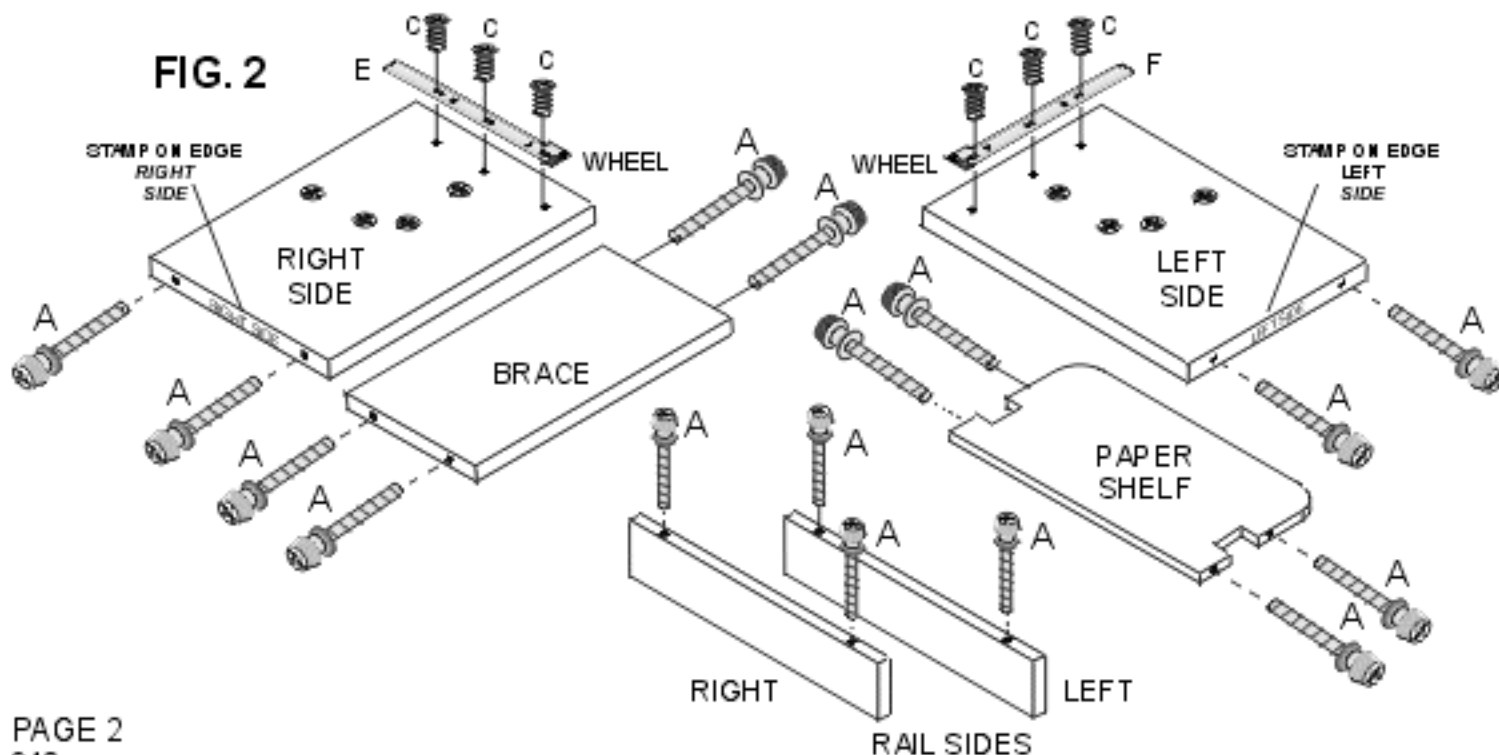
If any parts are missing OR you have questions about assembly, please call CUSTOMER SERVICE 1-800-966-5511 Monday - Friday 8am . TO 4:30pm . (Central)



NO.	WOOD PART LIST	WOOD PART SIZES			WOOD PART NUMBERS
		THICKNESS	WIDTH	LENGTH	
1	RIGHT SIDE	5/8"	X 11-7/8"	X 15-3/4"	940-RSIDE + COLOR
1	LEFT SIDE	5/8"	X 11-7/8"	X 15-3/4"	940-LSIDE
1	BOTTOM	1-1/2" (2 PCS.)	X 18-7/8"	X 18-7/8"	940-BOTTOM
1	TOP	5/8"	X 15-3/4"	X 18-7/8"	940-TOP
1	BRACE	5/8"	X 6"	X 16-7/8"	940-BRACE
1	PAPER SHELF	5/8"	X 11-7/8"	X 16-7/8"	940-PAPER
1	RAIL SIDES	5/8"	X 2"	X 11-7/8"	940-RAILSDS

2. PREPARE PARTS

Install SHOULDERSCREWS (A) into pre-drilled holes edges of panels; RIGHT and LEFT SIDES, BRACE, PAPER SHELF, and (2) RAIL SIDES as shown. FIG. 2 Using a phillips screwdriver turn clock wise until snug. DO NOT OVER TIGHTEN. Align and attach (1) RIGHT CABINET RAIL (E) to RIGHT SIDE using (3) 5mm EUROSCREWS (C). NOTE direction of wheel on rail. Align and attach (1) LEFT CABINET RAIL (F) to LEFT SIDE using (3) 5mm EUROSCREWS (C).



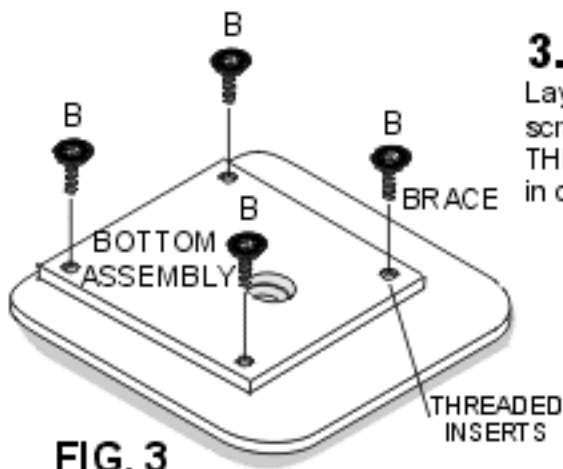


FIG. 3

3. INSTALL LEVELER LEGS

Lay **BOTTOM ASSEMBLY** (assembly fitting side down) on a flat, non-scratch surface. FIG 3 Install (4) **LEVELER LEGS** into factory installed **THREADED INSERTS** on underside of **BOTTOM ASSEMBLY** by turning in clockwise direction. **DO NOT OVER-TIGHTEN LEVELERS.**

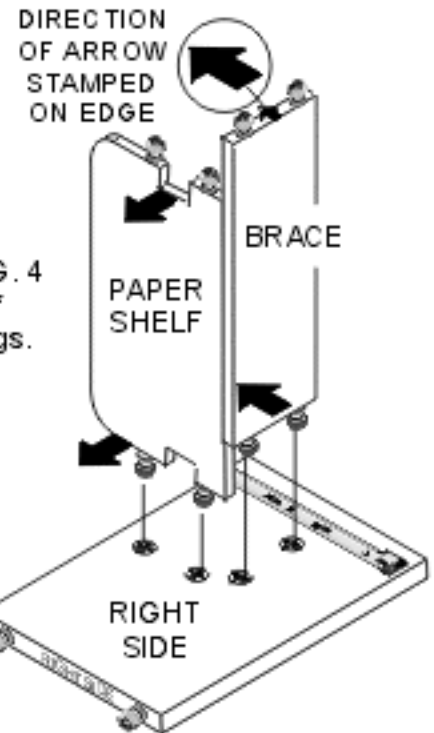


FIG. 4

4. ASSEMBLE

Lay **RIGHT SIDE** on a flat, carpeted surface, assembly fittings facing up. FIG. 4 Align and attach **BRACE** and **PAPER SHELF** as shown. **NOTE:** Direction of arrows stamped on edges must face in the direction as shown. Tighten fittings.

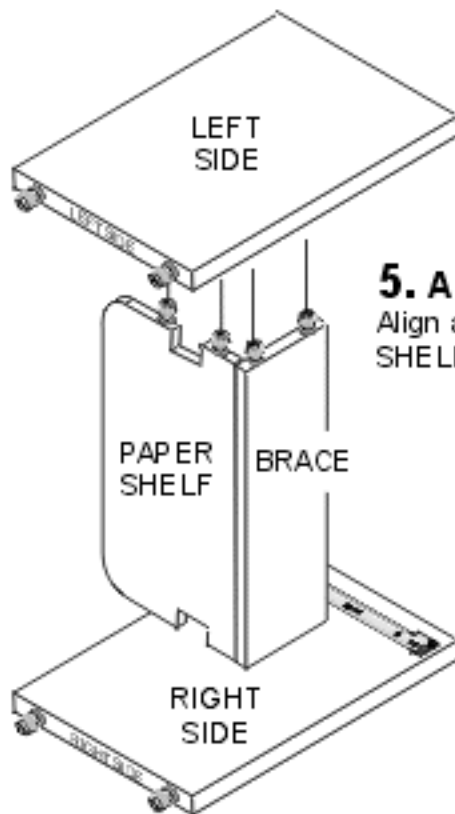
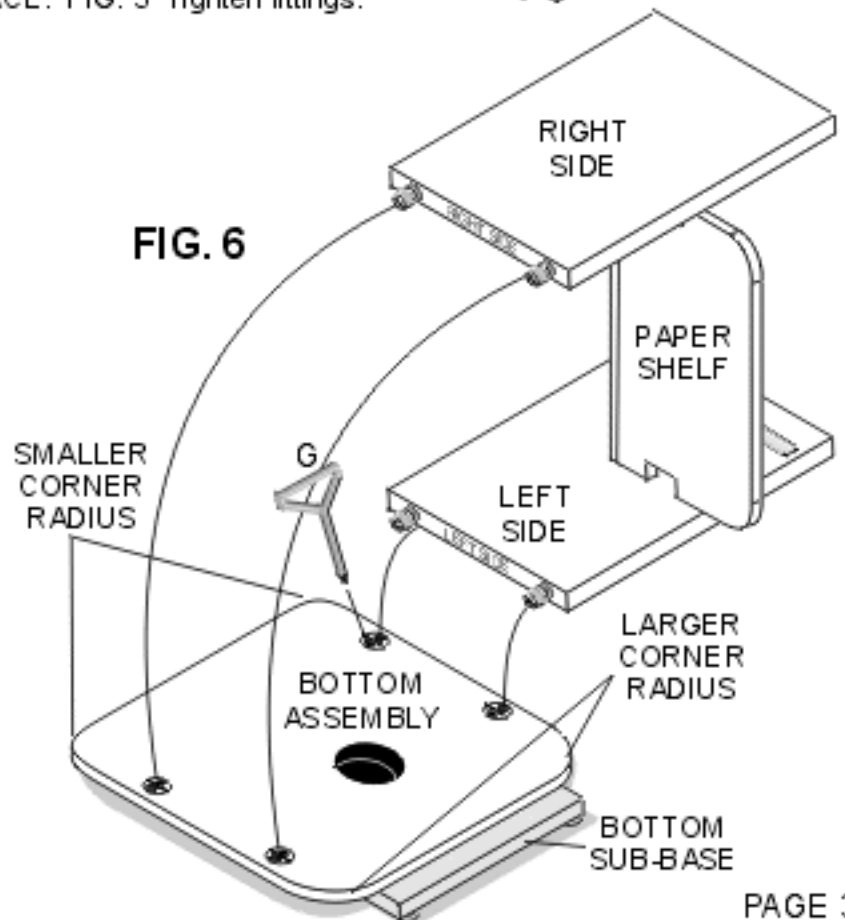


FIG. 5

5. ASSEMBLE

Align and attach **LEFT SIDE** to **PAPER SHELF** and **BRACE**. FIG. 5 Tighten fittings.

FIG. 6



6. ASSEMBLE

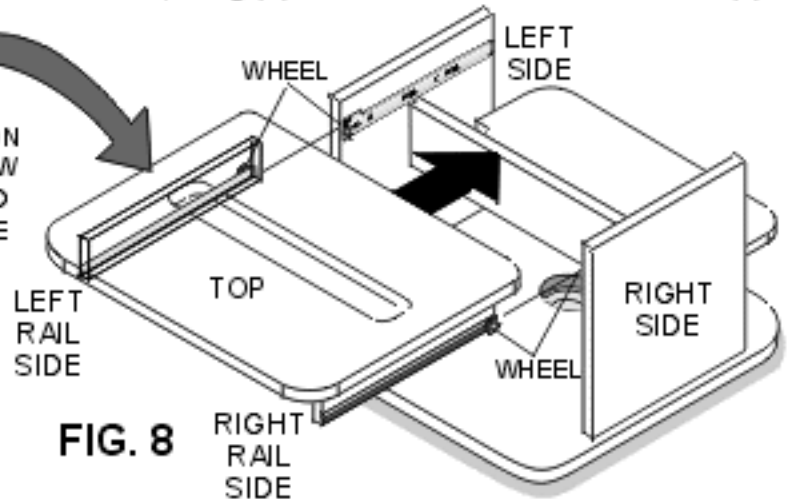
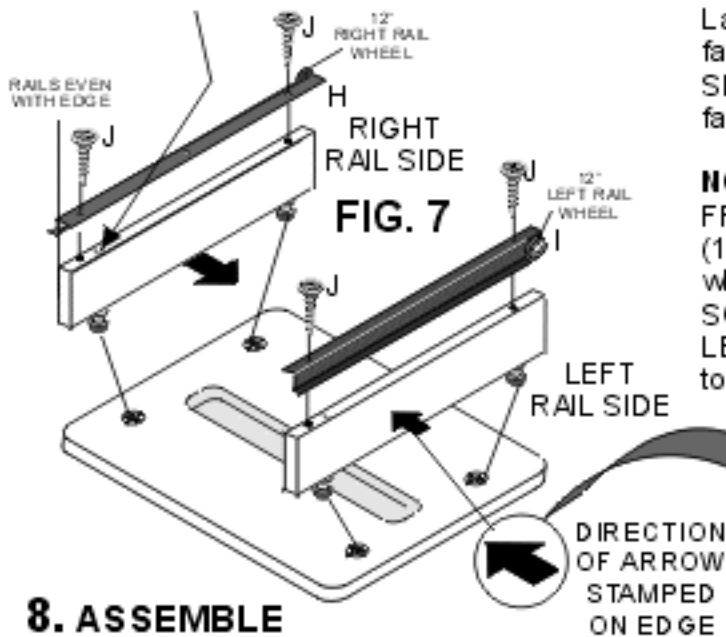
Align and attach **LEFT** and **RIGHT SIDES** to **BOTTOM ASSEMBLY** with **PAPER SHELF** facing in the same direction as **LARGER RADIUS CORNERS**. Use **SMALL SCREWDRIVER (G)** provided to tighten all fittings.

NOTE: "X" MARK ON EDGE INDICATES FRONT EDGE OF PANELS FOR RAIL ALIGNMENT

7. INSTALL DRAWER RAILS

Lay TOP on a flat, non-scratch surface, assembly fittings facing up. FIG. 7 Align and attach LEFT and RIGHT RAIL SIDES as shown. NOTE: ARROWS stamped on edges face inside. Tighten fittings.

NOTE: "X" STAMPS at top edge of RAIL SIDES indicate FRONT for installation of DRAWER RAILS. Align and attach (1) 12" RIGHT DRAWER RAIL (H) to RIGHT RAIL SIDE, wheel on rail to the REAR, using (2) #6 X 5/8" FLAT HEAD SCREWS (J) as shown. FIG. 7 Align and attach (1) 12" LEFT DRAWER RAIL (I) to RIGHT RAIL SIDE, wheel on rail to the REAR, using (2) #6 X 5/8" FLAT HEAD SCREWS (J).



8. ASSEMBLE

Turn TOP over. Align and install rails on LEFT and RIGHT RAIL SIDES with rails installed on LEFT and RIGHT SIDES.

FIG. 8 Position WHEELS on rails mounted to TOP over and behind cabinet rails mounted to LEFT and RIGHT SIDES. Push TOP in to close.

9. ASSEMBLE

Install PAPER STOP (D) into pre-drilled holes on rear edge of PAPER SHELF as shown. FIG. 9 Align ends of PAPER STOP with holes and push in all the way.

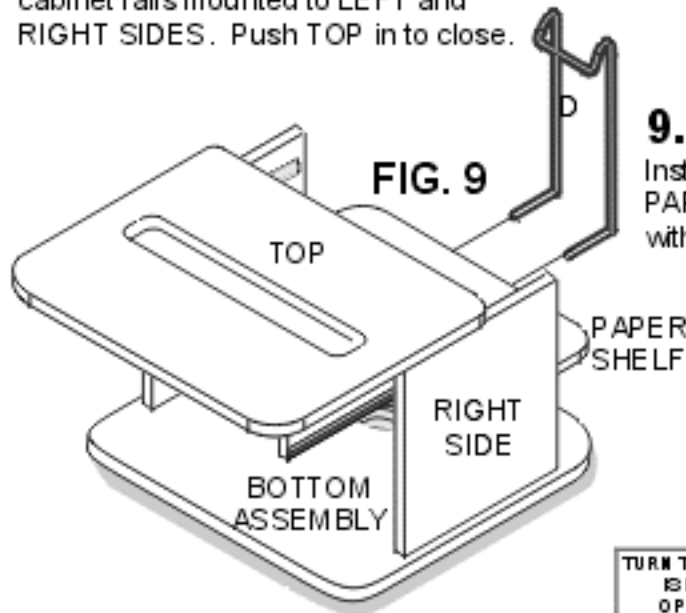
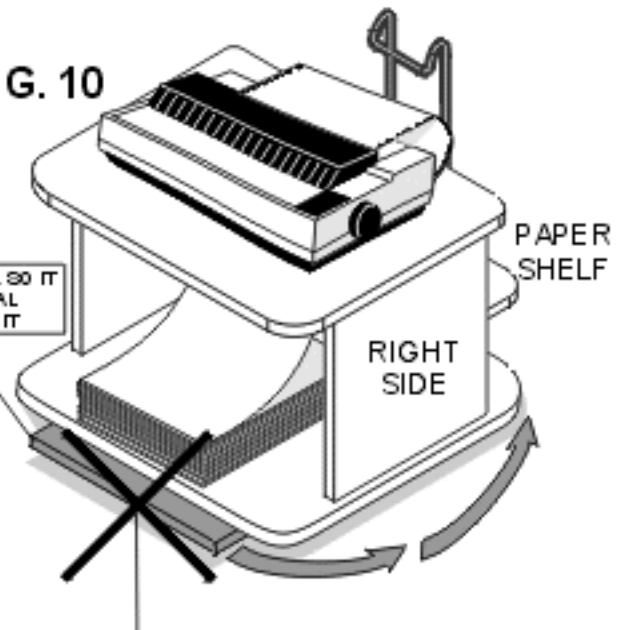


FIG. 10



10. HOW IT WORKS

Cables from printer may be routed through cut-outs in PAPER SHELF and down through center cut-out in BOTTOM, and then to computer or power supply. Input paper is held on the BOTTOM. PAPER SHELF is for continuous output paper storage. To retrieve printer output, swivel the unit 180 degrees, right or left. TOP may be moved forward or back for ease of access to output PAPER SHELF. Twist unit back in the same direction to continue printing.

PLEASE NOTE: For proper operation of the ErgoTwist JR.; With printer facing to the front as shown, LOWER BOTTOM panel must not be seen to the front of the unit. Insure that LOWER BOTTOM panel is swiveled to the rear. This will insure proper rotation of the unit and correct stability.